

WORKSHOP
on
Towards Competence in Communication
by
Dr.P.Ramanujam, Director, ELT Centre and Senior Professor of English,
Gudlavalleru Engineering College, Gudlavalleru
for the faculty of the college on 5th June, 2015.

About the Programme:

Dr. P. Ramanujam, the resource person said that competence is an ability and essential skill for a successful career. It includes the key skills like Listening, Speaking, Reading, Writing, Critical Thinking and Problem Solving. He asked the staff to observe the practice of those skills in their communication and interaction: state ideas clearly, communicate ethically, identify the communication goals, select the appropriate medium for communication, demonstrate credibility, manage misunderstanding and conflicts, be open-minded to other's point of view and last but not the least listen attentively.



When the trust account is high, communication is easy, instant, and effective.

-Stephen R. Covey