



SRI DURGA MALLESWARA SIDDHARTHA MAHILA KALASALA: VIJAYAWADA
(An Autonomous college in the jurisdiction of Krishna University)

Re-accredited at 'A' grade by NAAC
A College with Potential for Excellence

Dt: 02-01-2019

MEETING OF THE IQAC WITH STAFF

You are requested to attend the meeting of the IQAC of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada to be held at 3: 00 *P.M* on 04-01-2019 in IQAC room to transact the following items of the Agenda.

AGENDA

To discuss

1. To provide guidance for NAAC work.
2. Approval of IQAC report.
3. Conduct of MOCK test on I-CET and Bank Entrance Coaching.
4. Conduct of online internal assessments.
5. Introduction of German Language certificate Course.
6. Provision of providing LCD projectors.

M. Nalini
(Dr.M.Nalini)
PRINCIPAL /C



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MINUTES OF THE IQAC WITH STAFF

Minutes of the *IQAC Meeting with staff of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada-10* held at 3: 00 *P.M* on 04-01-2019 in the Principals room.

Members Present

1	Dr.M. Nalini, Principal I/C	- Chairperson	M. Nalini
2	Dr.T. Rama Devi, H.O.D, Commerce	- Convenor	T. Rama Devi
3	Dr.K. Sudha Rani Lec in Commerce	Member	Sudhanik
4	Dr.S. Kalpana, H.O.D, Chemistry	Member	S. Kalpana
5	Smt.U. Suseela, Lec in Botany	Member	Smt. U. Suseela
6	Smt.M. Geetha Madhuri	Member	M. Geetha Madhuri
7	Sri.N. Lalitha Prasad	Management Nominee	N. Lalitha Prasad
8	Dr. T. Vijaya Lakshmi, Director	Administrative Member	T. Vijaya Lakshmi
9	Dr. T. Uma Maheswara Rao,	Out Side Expert	T. Uma Maheswara Rao
10	Dr P. Madhavi	Outside Expert	P. Madhavi
11	Kum.Deepthi. B, B.Com	Alumnae	Deepthi
12	Kum.P. Neelaveni, B.Sc/ MPC	Alumnae	Neelaveni

RESOLUTIONS

It is unanimously

1. Resolved to guide the staff by inviting trained personalities to guide the faculty in preparing NAAC Criteria.
2. Resolved to approve IQAC report of 2017-18.
3. Resolved to conduct MOCK I-CET and Bank Entrance Exams.
4. Resolved to conduct online Internal Assessment test by at least two or three departments.
5. Resolved to introduce German Certificate course from the academic year 2018-19 onwards by Department of English.
6. Resolved to install LCD projectors in the labs as per their requirement.

Action taken report of resolutions of the meeting dated 04-01-2019

1. Experts from PVP Siddhartha Engineering College are invited to guide the faculty in the preparation of their criteria.
2. Coaching institutions are identified to train the students and conduct MOCK test on I-CET.
3. Online Value Education Tests are conducted.
4. The Department of English introduced a Certificate Course in German Language.
5. LCD Projectors arranged in the labs as per the requirement.

M. Nalini
(Dr.M.Nalini)
PRINCIPAL I/C



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Dt: 16-08-2018

MEETING OF THE IQAC WITH STAFF

You are requested to attend the meeting of the IQAC of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada to be held at 3: 00 *P.M.* on 18-08-2018 in IQAC room to transact the following items of the Agenda.

AGENDA

To discuss

1. Conversion of newly constructed Seminar hall into Webinar room.
2. To increase the number of e-class rooms.
3. To send science students to internships.
4. Motivate staff to increase the number of publications.
5. To introduce Faculty and Student Exchange programmes.
6. To start Tally certificate course.

M. Nalini
(Dr.M.Nalini)
PRINCIPAL I/C



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MINUTES OF THE IQAC WITH STAFF

Minutes of the *IQAC Meeting with staff of* Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada-10 held at *3:00 P.M* on 18-08-2018 in the college premises.

Members Present

1	Dr. M. Nalini, Principal I/C	- Chairperson	M. Nalini
2	Dr. T. Rama Devi, H.O.D, Commerce	- Convenor	T. Rama Devi
3	Dr. K. Sudha Rani Lec in Commerce	Member	Sudha Rani
4	Dr. S. Kalpana, H.O.D, Chemistry	Member	S. Kalpana
5	Smt. U. Suseela, Lec in Botany	Member	U. Suseela
6	Smt. M. Geetha Madhuri	Member	M. Geetha Madhuri
7	Sri. N. Lalitha Prasad	Management Nominee	N. Lalitha Prasad
8	Dr. T. Vijaya Lakshmi, Director	Administrative Member	T. Vijaya Lakshmi
9	Dr. T. Uma Maheswara Rao,	Out Side Expert	T. Uma Maheswara Rao
10	Dr. P. Madhavi	Outside Expert	P. Madhavi
11	Kum. Deepthi. B, B.Com	Alumnae	Deepthi B.
12	Kum. P. Neelaveni, B.Sc/ MPC	Alumnae	Neelaveni

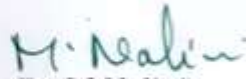
RESOLUTIONS

It is unanimously

1. Resolved to convert newly built seminar hall into webinar room.
2. To convert five class rooms into e- class rooms.
3. Science students are to be sent to forty five days internship programme on par with B.Com students after the completion of fourth semester.
4. Faculty have to publish more number of articles in the scopus journals.
5. Faculty and student exchange programmes are to be arranged with the local colleges as per UGC guidelines.
6. To enter into MOU with Tally Academy, Bombay to start Tally Certificate Course.

Action taken report of resolutions of the meeting dated 18-08-2018

1. Conversion of seminar hall into webinar room is under process.
2. The Conversion of class rooms into e-class room will be completed by the next academic year.
3. All Science faculty are instructed to guide and send the students for internships by identifying various organisations.
4. Staff are motivated to publish articles in scopus journals by giving incentives.
5. Planning to conduct Faculty and Student exchange programmes with the local colleges as per UGC norms from next academic year onwards.
6. Department of Commerce entered into MOU with Tally Academy to start Certificate Course.


(Dr.M.Nalini)
PRINCIPAL I/C



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Dt: 6-06-2018

MEETING OF THE IQAC WITH STAFF

You are requested to attend the meeting of the IQAC of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada to be held at 3: 00 *P.M.* on 8-06-2018 in the Seminar Hall to transact the following items of the Agenda.

AGENDA

To discuss

- The progress of NAAC work.
- Promotion of research culture on the campus.
- Conduct of Bridge courses.
- To introduce ICT based Student Centric Methods.
- Division of students into various categories.
- Increase in the number of MOUs.
- Providing hands on experience.
- Making the campus completely Eco-friendly.
- Any other item with the permission of Chair.


(Dr.T.Vijaya Lakshmi)
PRINCIPAL



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MINUTES OF THE IQAC WITH STAFF

Minutes of the *IQAC Meeting with staff of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada-10* held at *3:00 P.M* on *08-06-2018* in the college premises.

Members Present

1	Dr. T. Vijaya Lakshmi, Principal	- Chairperson	<i>T. Vijaya Lakshmi</i>
2	Dr.T. Rama Devi, H.O.D. Commerce	- Convenor	<i>T. Rama Devi</i>
3	Dr.M. Nalini, H.O.D, English	Member	<i>M. Nalini</i>
4	Dr.K. Sudha Rani Lec in Commerce	Member	<i>Sudha Rani</i>
5	Dr.S. Kalpana, H.O.D, Chemistry	Member	<i>S. Kalpana</i>
6	Smt.U. Suseela, Lec in Botany	Member	<i>U. Suseela</i>
7	Smt.M. Geetha Madhuri	Member	<i>M. Geetha Madhuri</i>
8	Sri.N. Lalitha Prasad	Management Nominee	<i>N. Lalitha Prasad</i>
9	Dr.T. Uma Maheswara Rao,	Out Side Expert	<i>T. Uma Maheswara Rao</i>
10	Dr.P. Madhavi	Outside Expert	<i>P. Madhavi</i>
11	Kum.Deepthi. B, B.Com	Alumnae	<i>Deepthi</i>
12	Kum.P. Neelaveni, B.Sc/ MPC	Alumnae	<i>Neelaveni</i>

RESOLUTIONS


It is unanimously

1. Resolved to change the college timings due to NAAC work. All the staff are informed to be on the campus from 9: 30 A.M to 6:00 P.M and to do NAAC work.
2. To collect the information of various funding agencies and apply as many research project as possible.
3. To conduct bridge courses not only to the first year students but also to the second and third year students as new topics are introduced in the curriculum.
4. To introduce latest student centric methods such as LMS, Flipcarts etc., in the curriculum to conduct activities and teach in the classrooms instead of old traditional chalk and talk methods.
5. To take all the MOUs only on the Stamp Paper and enter into more MOUs to promote the practical training among the students.

6. To make the campus completely eco-friendly.
7. It is resolved to introduce Faculty Exchange and Student Exchange Programmes in between PB. Siddhartha Arts and Science and SDM Siddhartha Mahila Kalasala

Action taken report of resolutions of the meeting dated 08-06-2018

1. College timings for the faculty are from 9.45A.M to 6.00 P.M
2. Instructed to collect information of various funding agencies and apply for many research projects.
3. Bridge courses are introduced to second and third year students on for new topics in the curriculum.
4. Student centric methods like LMS and Flipcarts are introduced.
5. All the departments are instructed to enter into new MOU on the stamp paper.
6. Eco club of the college takes care of eco-friendly measures on the campus.
7. Departments are advised to start faculty exchange and student exchange programmes with PB Siddhartha college of Arts & Science.



(Dr.T.Vijaya Lakshmi)
PRINCIPAL



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Dt: 18-05-2018

MEETING OF THE IQAC WITH ALUMNAE

You are requested to attend the meeting of the IQAC of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada to be held at 3: 00 *P.M.* on 23-05-2018 in the IQAC room to transact the following items of the Agenda.

AGENDA

To discuss

- To collect opinion on the introduction of clusters in group subjects.
- Collection of addresses and information of the Alumnae.
- To conduct online examination.
- Alumnae contribution to NAAC.
- To improve the number of motivational lectures.
- Any other item with the permission of the chair.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



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MINUTES OF THE IQAC WITH ALUMNAE

Minutes of the *IQAC Meeting with Alumnae* of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada-10 held at 3:00 P.M on 23-05-2018 in the college premises.

Members Present

1	Dr. T. Vijaya Lakshmi, Principal	- Chairperson	<i>T. Vijaya Lakshmi</i>
2	Dr.T. Rama Devi, H.O.D, Commerce	- Convenor	<i>T. Rama Devi</i>
3	Dr.M. Nalini, H.O.D, English	Member	<i>M. Nalini</i>
4	Dr.K. Sudha Rani Lec in Commerce	Member	<i>Sudha Rani</i>
5	Dr.S. Kalpana, H.O.D, Chemistry	Member	<i>S. Kalpana</i>
6	Smt.U. Suseela, Lec in Botany	Member	<i>U. Suseela</i>
7	Smt.M. Geetha Madhuri	Member	<i>M. Geetha Madhuri</i>
8	Sri.N. Lalitha Prasad	Management Nominee	<i>N. Lalitha Prasad</i>
9	Dr.T. Uma Maheswara Rao,	Out Side Expert	<i>T. Uma</i>
10	Dr.P. Madhavi	Outside Expert	<i>P. Madhavi</i>
11	Kum.Deepti. B, B.Com	Alumnae	<i>Deepti</i>
12	Kum.P. Neelaveni, B.Sc/ MPC	Alumnae	<i>Neelaveni</i>

RESOLUTIONS

It is unanimously

1. Resolved to continue the same clusters which were introduced by various departments during the academic year 2017-18 as they are beneficial for the students to fit in the job market.
2. The conduct of examinations and evaluation system of both internal and external examinations are satisfactory but as per the suggestions of the alumnae it is resolved to conduct some online internal examinations for the benefit of students.
3. The Alumnae have to complete their feedback within the stipulated time and they have to visit the college in leisure time to give their suggestions for the improvement of their departments.
4. Alumnae have to take the responsibility of motivating the final year students by visiting the college at least once in a month as per the earlier request.
5. With the permission of the chairperson it is resolved to introduce Spoorthy Cell for the benefit of economically disadvantaged students.

6. It is resolved to encourage the students to do more research projects.
7. With the permission of the chairperson it is resolved to introduce B.Sc.(Honors) and B.Sc.(MSCS) second section from the academic year 2018-19 onwards

Action taken report of resolutions of the meeting dated 23-05-2018

1. Continued same clusters.
2. Online internal exams are introduced by some departments.
3. Online feedback is collected.
4. Alumnae are invited to visit the classes and express their views to motivate the students.
5. Spoorthy cell is established.
6. Internships are made mandatory in the curriculum to inculcate research culture among the students.
7. B.Sc.(Honors) and B.Sc.(MSCS) second section are started.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



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Dt: 10-11-2017

MEETING OF THE IQAC

You are requested to attend the meeting of the IQAC of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada to be held at 2: 00 *P.M* on 14-11-2017 in the IQAC room to transact the following items of the Agenda.

A G E N D A

To Discuss

- To analyse the results of the academic year for 2016-17.
- To analyse the Student Feedback on teachers.
- To motivate the staff to conduct more Seminars & Workshops.
- To improve the quality of the research and promote research culture on the campus.
- To enhance the facilities in computer lab.
- To improve ICT enabled learning.
- To discuss Waste Management of water on the campus.
- Any other item with the permission of the chair.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



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MINUTES OF THE IQAC

Minutes of the *IQAC Meeting of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada-10* held at 2:00 P.M on 14-11-2017 in the college premises.

Members Present

1	Dr. T. Vijaya Lakshmi, Principal	- Chairperson	<i>Vijaya Lakshmi</i>
2	Dr.T. Rama Devi, H.O.D, Commerce	- Convenor	<i>Rama Devi</i>
3	Dr.M. Nalini, H.O.D, English	Member	<i>Nalini</i>
4	Smt.N. Saritha, H.O.D, Microbiology	Member	<i>Saritha</i>
5	Smt.S. Sudha Vani, H.O.D, Mathematics	Member	<i>Sudha Vani</i>
6	Sri.N. Lalitha Prasad	Management Nominee	<i>Lalitha Prasad</i>
7	Dr.T. Uma Maheswara Rao,	Out Side Expert	<i>Uma Rao</i>
8	Dr.P. Madhavi	Outside Expert	<i>Madhavi</i>
9	Sri.Y. Krishna Mohan	Industrialist	<i>Krishna Mohan</i>
10	Kum.Deepthi. B, B.Com	Alumnae	<i>Deepthi</i>
11	Kum.P. Neelaveni, B.Sc/ MPC	Alumnae	<i>Neelaveni</i>

RESOLUTIONS

It is unanimously

1. Resolved that overall percentage of passes is good. But it is to be improved and staff should aim higher to get more percentage.
2. Some students expressed their dissatisfaction about the teaching of few members. So it is resolved to rectify it by informing them to improve their teaching methods.
3. The number of Seminars and Workshops conducted has been reduced. So staff are advised to conduct more during this academic year and also are advised them to apply for funding.
4. Staff has to apply for research projects not only funded by UGC but also from various funding agencies. It is suggested that IQAC has to take lead and trace out various funding agencies and to circulate the information to the staff.
5. Resolved to establish new computer lab with the latest equipment in order to increase ICT enabled learning of students and staff.

6. ICT based learning must be strengthened by using the data depository of the departments.
7. Resolved to arrange Syntex Drums and collect the Waste water and diverted it to garden so as to reduce the wastage.
8. With the permission of the chairperson it is resolved that the staff are should be exposed to expert mentoring techniques and monitoring techniques by inviting the eminent personalities.

Action taken report of resolutions of the meeting dated 14-11-2017

1. Faculty are congratulated for the achievement of good results and are motivated to improve further.
2. Some of the Faculty members are personally informed to improve their standards of their teaching.
3. Faculty are instructed to take financial assistance from outside funding agencies and conduct more seminars.
4. IQAC is providing information of various funding agencies to pursue research.
5. New computer lab was established.
6. All the Departments are informed create Data Depository.
7. Eco friendly system is encouraged on the campus.
8. Numbers of Faculty Development Programmes are conducted on mentoring and monitoring techniques.


(Dr. T. VIJAYA LAKSHMI)
PRINCIPAL



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Dt: 6-06-2017

MEETING OF THE IQAC WITH STAFF

You are requested to attend the meeting of the IQAC of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada to be held at 3: 00 *P.M.* on 8-06-2017 in the Seminar Hall to transact the following items of the Agenda.

A G E N D A

To discuss

- Analysis of the results of 2016-17.
- Introduction of Virtual Classrooms.
- Allotment of NAAC work to core committee and the in-charges of seven criteria.
- Up gradation of college website.
- Enrolment of faculty for Vidwan.
- Any other item with the permission of the chair.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



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MINUTES OF THE IQAC WITH STAFF

Minutes of the *IQAC Meeting with staff of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada-10* held at 3:00 P.M on 8-06-2017 in the college premises.

Members Present

1	Dr. T. Vijaya Lakshmi, Principal	- Chairperson	<i>T. Vijaya Lakshmi</i>
2	Dr.T. Rama Devi, H.O.D, Commerce	- Convenor	<i>Rama Devi</i>
3	Dr.M. Nalini, H.O.D, English	Member	<i>M. Nalini</i>
4	Smt.N. Saritha, H.O.D, Microbiology	Member	<i>N. Saritha</i>
5	Smt.S. Sudha Vani, H.O.D, Mathematics	Member	<i>S. Sudha Vani</i>
6	Sri.N. Lalitha Prasad	Management Nominee	
7	Dr.T. Uma Maheswara Rao,	Out Side Expert	
8	Dr.P. Madhavi	Outside Expert	
9	Kum.Deepthi. B, B.Com	Alumnae	<i>Deepthi</i>
10	Kum.P. Neelaveni, B.Sc/ MPC	Alumnae	<i>Neelaveni</i>

RESOLUTIONS

It is unanimously

1. Resolved that Results were satisfactory. It is suggested that in certain subjects as the percentage of passes is less they have to take extra classes to the failed candidates.
2. The faculty of Science Departments have to concentrate on the introduction of virtual classrooms and they have to submit the list of requirements to the Principal.
3. To upload the Self Study Report to NAAC before July, 2019. Hence the NAAC core committee and all the in-charges of seven criteria have to prepare the data by collecting the information and prepare Criterion wise NAAC SSR and submit it to the NAAC co-ordinator at the earliest.
4. All the Heads of the Departments are suggested to upload information of their departments in the in college website. The information should be given in a precise manner.
5. The faculty members with Ph.D. Degrees and with 15 years of experience should compulsorily register their details in Vidwan.
6. With the permission of the chair it is resolved that faculty members should adjust their class work when they apply for casual leave.
7. It is resolved to conduct more women oriented programmes.

Action taken report of resolutions of the meeting dated 08-06-2017

1. Extra classes are arranged for the back log students.
2. Required equipment was provided and virtual labs were established.
3. Staff are actively involved in collecting the data and preparing their criteria.
4. All the members of the faculty updated their information in the college website.
5. Staff with Ph.D.'s registered themselves in Vidwan.
6. Instructed the faculty to apply casual leave only with prior permission.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



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Dt: 14-04-2017

MEETING OF THE IQAC WITH ALUMNAE

You are requested to attend the meeting of the IQAC of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada to be held at 3: 00 p.m. on 18-04-2017 in the IQAC room to transact the following items of the Agenda.

A G E N D A

To discuss

- Introduction of clusters in group subjects.
- Training Programmes & Certificate courses to be conducted on the campus.
- Telecasting ManaTV lessons.
- Maintenance of First Aid Kits.
- Facilities in the hostel.
- Usage of ICT facilities.
- Any other item with the permission of the chair.

(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



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MINUTES OF THE IQAC WITH ALUMNAE

Minutes of the *IQAC Meeting with Alumnae* of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada-10 held at 3:00 P.M on 18-04-2017 in the college premises.

Members Present

1	Dr. T. Vijaya Lakshmi, Principal	- Chairperson	<i>T. Vijaya Lakshmi</i>
2	Dr. T. Rama Devi, H.O.D, Commerce	- Convenor	<i>T. Rama Devi</i>
3	Dr. M. Nalini, H.O.D, English	Member	<i>M. Nalini</i>
4	Smt. N. Saritha, H.O.D, Microbiology	Member	<i>N. Saritha</i>
5	Smt. S. Sudha Vani, H.O.D, Mathematics	Member	<i>S. Sudha Vani</i>
6	Sri. N. Lalitha Prasad	Management Nominee	<i>N. Lalitha Prasad</i>
7	Dr. T. Uma Maheswara Rao,	Out Side Expert	<i>T. Uma Maheswara Rao</i>
8	Dr. P. Madhavi	Outside Expert	<i>P. Madhavi</i>
9	Kum. Deepthi. B, B.Com	Alumnae	<i>Deepthi B</i>
10	Kum. P. Neelaveni, B.Sc/ MPC	Alumnae	<i>Neelaveni</i>

RESOLUTIONS

It is unanimously

1. Resolved to introduce two or three clusters in order to offer choice to the students as per their interest.
2. Introduction of Certificate Courses such as Beautician course, Maggam Work, Hand Embroidery, Rolling etc for self-employment must be introduced through Entrepreneur Development Cell not only in summer but also during regular days.
3. Students are to be sent to Mana TV classes regularly to watch the programmes.
4. To maintain First Aid Kits on the campus in the Department of Physical Education and Applied Nutrition to provide immediate aid to the students in times of need.
5. It is opined that hostel facilities are good but there is much rush during lunch break so it is resolved to divide into batches rush must reduce in the mess by dividing the students in to batches.
6. Students must prepare Questions for QUIZ by Using ICT facility.

7. It is unanimously resolved to arrange more Faculty Development Programmes to acquire latest knowledge and improve the quality of teaching.

Action taken report of resolutions of the meeting dated 18-04-2017

1. All departments introduced two to three clusters to provide choice to the students.
2. EDC introduced Certificate Courses as per the resolutions passed in the IQAC meeting.
3. Students are sent to e-class room to watch Mana Tv lessons.
4. First Aid Kits are maintained in the department of Physical Education.
5. The inmates of the hostel are divided in to batches and sent to the mess.
6. Students are encouraged to prepare questions for quiz.
7. The number of Faculty Development Programmes is increased to update the knowledge of the faculty.


(Dr. T. VIJAYA LAKSHMI)
PRINCIPAL



SRI DURGA MALLESWARA SIDDHARTHA MAHILA KALASALA: VIJAYAWADA
(An Autonomous college in the jurisdiction of Krishna University)

Re-accredited at 'A' grade by NAAC
A College with Potential for Excellence

Dt: 15-09-2016

MEETING OF THE IQAC

You are requested to attend the meeting of the IQAC of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada to be held at 2: 00 p.m. on 19-09-2016 in the IQAC room to transact the following items of the Agenda.

AGENDA

To discuss

- The establishment of Big Data Lab & Photoshop Lab.
- How to provide financial support to the students who participate in the competitions conducted by various institutions.
- How to improve the research culture among students & staff.
- To conduct student centric activities.
- How to enhance quality in all aspects.
- Strengthening of Faculty Forum activities.
- Maintenance of the Minutes of various Associations.
- Any other with the permission of the chair.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



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MINUTES OF THE IQAC

Minutes of the *IQAC Meeting of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada-10* held at 2:00 P.M on 19-09-2016 in the college premises.

Members Present

1	Dr. T. Vijaya Lakshmi, Principal	- Chairperson	<i>T. Vijaya Lakshmi</i>
2	Dr.T. Rama Devi, H.O.D, Commerce	- Convenor	<i>T. Rama Devi</i>
3	Dr.M. Nalini, H.O.D, English	Member	<i>M. Nalini</i>
4	Smt.N. Saritha, H.O.D, Microbiology	Member	<i>N. Saritha</i>
5	Smt.S. Sudha Vani, H.O.D, Mathematics	Member	<i>S. Sudha Vani</i>
6	Sri.N. Lalitha Prasad	Management Nominee	<i>N. Lalitha Prasad</i>
7	Dr.T. Uma Maheswara Rao,	Out Side Expert	<i>T. Uma Maheswara Rao</i>
8	Dr.P. Madhavi	Outside Expert	<i>P. Madhavi</i>
9	Sri.Y. Krishna Mohan	Industrialist	
10	Kum.Deepthi. B, B.Com	Alumnae	<i>Deepthi</i>
11	Kum.P. Neelaveni, B.Sc/ MPC	Alumnae	<i>Neela</i>

RESOLUTIONS

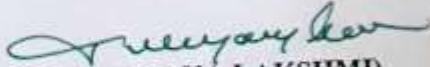
It is unanimously

1. Resolved that Big Data Lab with high end systems with configuration are to be established to strengthen ICT centric learning and also to establish Photoshop Lab to make the students fit in the job market and to earn through self-employment.
2. To provide financial assistance to the students who participate in extra curricular activities conducted by other institutions.
3. Students are to be assigned some live projects and involve them in research to improve research culture among students.
4. To improve the number of Seminars, Quiz programmes and Group Discussions on the campus to transform the students into wholesome personalities.
5. It is unanimously resolved to enhance the Quality of education. Opinions are to be collected from the students about the improvement of Quality. Hence student IQAC is to be formed.
6. Faculty Forum is to be strengthened by involving senior faculty. They have to train the new faculty by explaining the tips in teaching and handling the classes.
7. The minutes books of various associations are to be maintained by updating them from time to time.

8. Instead of fashion Show Bio- fashion shows are suggested to be conducted on the campus to create awareness to the students on Eco-Friendly culture.
9. With the permission of the chair it is resolved to establish a Co- operative Store on the campus to be managed by the Department of Commerce.

Action taken report of resolutions of the meeting dated 19-09-2016

1. Big data lab established with high end systems with high configuration. Photoshop is introduced in the curriculum.
2. Financial assistance is provided to the students to participate in the competitions conducted outside the college.
3. Live projects are assigned to the students.
4. More student centric activities are encouraged on the campus.
5. Opinions are collected from the student IQAC to improve the quality of education.
6. New faculty are trained by senior faculty through tips committee to handle their classes with ease.
7. Minutes books of various associations are to be updated.
8. Bio Fashion Shows are arranged on the campus.
9. Co – Operative stores is established on the campus and it is managed by the Department of Commerce.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



SRI DURGA MALLESWARA SIDDHARTHA MAHILA KALASALA: VIJAYAWADA

(An Autonomous college in the jurisdiction of Krishna University)

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A College with Potential for Excellence

Dt: 6-06-2016

MEETING OF THE IQAC WITH STAFF

You are requested to attend the meeting of the IQAC of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada to be held at 3: 00 P.M on 09-06-2016 in the Seminar Hall to transact the following items of the Agenda.

AGENDA

To discuss

- How to improve the pass percentage of the students.
- Student centric activities.
- Attendance of students.
- Facilities of the college.
- Issue of books in the library.
- Any other item with the permission of the chair.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



SRI DURGA MALLESWARA SIDDHARTHA MAHILA KALASALA: VIJAYAWADA
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MINUTES OF THE IQAC WITH STAFF

Minutes of the *IQAC meeting with staff* of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada-10 held at *3:00 P.M* on 09-06-2016 in the college premises.

Members Present

1	Dr. T. Vijaya Lakshmi, Principal	- Chairperson	<i>[Signature]</i>
2	Dr.T. Rama Devi, H.O.D, Commerce	- Convenor	<i>[Signature]</i>
3	Dr.M. Nalini, H.O.D, English	Member	<i>[Signature]</i>
4	Smt.N. Saritha, H.O.D, Microbiology	Member	<i>[Signature]</i>
5	Smt.S. Sudha Vani, H.O.D, Mathematics	Member	<i>[Signature]</i>
6	Sri.N. Lalitha Prasad	Management Nominee	<i>[Signature]</i>
7	Dr.T. Uma Maheswara Rao,	Out Side Expert	<i>[Signature]</i>
8	Dr.P. Madhavi	Outside Expert	<i>[Signature]</i>
9	Kum.Deepthi. B, B.Com	Alumnae	<i>[Signature]</i>
10	Kum.P. Neelaveni, B.Sc/ MPC	Alumnae	<i>[Signature]</i>

RESOLUTIONS

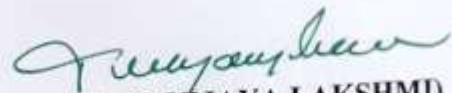
It is unanimously

1. Resolved that Study Hours must be strictly followed from the academic year 2016-17 and staff have to see that every student concentrates on the subject. Attendance should be taken for the study hours and the timings are from 12:15 p.m to 1:15 p.m. instead of from 9:30 a.m to 10:30 a.m.
2. Student centric activities like QUIZZES, Group Discussions, Seminars and Debates are to be conducted in the classrooms.
3. The students who have less attendance will be detained from exams. Hence it should be informed to the parents and the faculty must motivate them to attend regularly.
4. All the water coolers are to be checked and sent to the servicing. It is also suggested to install a new water cooler in the new block to provide pure and cool drinking water to the students.
5. Library books are to be issued to the students until they write the semester End Examinations and they have to be returned them immediately after the completion of examinations.

6. With the permission of the chair it is resolved to recommend for introducing B.Ed. and Bank Examinations Entrance Coaching for all the final year students.
7. Resolved to encourage staff and students to use INFLIBNET at the library to acquire latest knowledge.

Action taken report of resolutions of the meeting dated 09-06-2016

1. With the slight increase in the college timings two study hours have been introduced.
2. Student centric activities are made compulsory.
3. For the students who participated in national level games and sports attendance and marks will be given.
4. All the water coolers are sent for servicing and a new water cooler is installed in the new building.
5. The return date of library books is extended up to the completion.
6. Bank coaching is provided on the campus.
7. Students and staff are instructed to use INFLIBNET.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



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Dt: 22-04-2016


MEETING OF THE IQAC WITH ALUMNAE

You are requested to attend the meeting of the IQAC of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada to be held at 3: 00 p.m. on 25-04-2016 in the IQAC room to transact the following items of the Agenda.

A G E N D A

To discuss

- The improvement of lab facilities in the college.
- The participation of Alumnae in taking motivation classes for the benefit of the students.
- Alumnae participation in FETE.
- To invite suggestions on the improvement of Quality.
- The conduct of extra-curricular activities on the campus.
- Inauguration of the student IQAC.
- To invite their contribution to the college magazine.
- Any other item with the permission of the chair.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



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MINUTES OF THE IQAC WITH ALUMNAE

Minutes of the *IQAC Meeting with Alumnae* Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada-10 held at 3:00 P.M on 25-04-2016 in the college premises.

Members Present

1	Dr. T. Vijaya Lakshmi, Principal	- Chairperson	<i>[Signature]</i>
2	Dr.T. Rama Devi, H.O.D, Commerce	- Convenor	<i>[Signature]</i>
3	Dr.M.. Nalini, H.O.D, English	Member	<i>[Signature]</i>
4	Smt.N. Saritha, H.O.D, Microbiology	Member	<i>[Signature]</i>
5	Smt.S. Sudha Vani, H.O.D, Mathematics	Member	<i>[Signature]</i>
6	Sri.N. Lalitha Prasad	Management Nominee	<i>[Signature]</i>
7	Dr.T. Uma Maheswara Rao,	Out Side Expert	<i>[Signature]</i>
8	Dr.P. Madhavi	Outside Expert	<i>[Signature]</i>
9	Kum.Deepthi. B, B.Com	Alumnae	<i>[Signature]</i>
10	Kum.P. Neelaveni, B.Sc/ MPC	Alumnae	<i>[Signature]</i>

RESOLUTIONS

It is unanimously

1. Resolved to establish Big Data Lab with high end systems.
2. Alumnae should visit the college regularly and conduct meetings to the students for sharing their experiences at the industry/ Job and on how to prepare themselves for their placements and settlement.
3. The Principal suggested that Alumnae have to take active part in FETE by arranging a stall and contribute some amount to the needy. She also suggested that the students under part-III have to take active part and prepare the products which they learn and sell them in the college to raise the funds.
4. The Student Quality Circles are to be formed in the college to get suggestions from the student community from time to time on Quality enhancement.
5. To start student IQAC on the campus from the academic year 2017-18 onwards to support IQAC and to get information from the students.
6. IQAC co-ordinator opined that the students should contribute more articles to the college magazine so as to improve its quality and number of articles.

7. With the permission of the chair it is resolved to start the Certificate Courses with duration of six months in collaboration with other suitable organisations.
8. Resolved to provide Pure Drinking Water through Reverse Osmosis Plant.

Action taken report of resolutions of the meeting dated 25-04-2016

1. Big Data Lab was established with high end systems.
2. Alumnae are invited to visit the college regularly to share their experiences.
3. Alumnae are allotted a stall in FETE.
4. Student Quality Circles are formed on the campus.
5. Students are encouraged to publish qualitative articles in the magazine.
6. All the departments are suggested to start Certificate Courses in collaboration with other organisations.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



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Dt: 09-10-2015

MEETING OF THE IQAC

You are requested to attend the meeting of the IQAC of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada to be held at 2: 00 p.m. on 13-10-2015 in the IQAC room to transact the following items of the Agenda.

A G E N D A

To discuss

- Preparation of Self Appraisals of the staff.
- Increase of ICT enabled learning on the campus.
- Increase the number of campus placements.
- To discuss handling of extra classes.
- To enrich library facilities.
- To strengthen Industry- Institution relationships.
- Any other item with the permission of the chair.


(Dr.T. VIJAYA LAKSHMI)
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MINUTES OF THE IQAC

Minutes of the ***IQAC Meeting of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada-10*** held at ***2:00 P.M*** on ***13-10-2015*** in the college premises.

Members Present

1	Dr. T. Vijaya Lakshmi, Principal	Chairperson	<i>[Signature]</i>
2	Dr.T. Rama Devi, H.O.D, Commerce	Convenor	<i>[Signature]</i>
3	Dr.M. Nalini, H.O.D, English	Member	<i>[Signature]</i>
4	Dr.K. N. Vara Lakshmi, H.O.D, Applied Nutrition	Member	<i>[Signature]</i>
5	Smt. V. Bhagya Lakshmi, H.O.D, Botany	Member	<i>[Signature]</i>
6	Sri.Y. Chakradhara Rao,	Management Nominee	<i>[Signature]</i>
7	Dr.L. Anu Radha, Prof. V.R. Siddhartha Engineering College, Vijayawada	Outside Expert	<i>[Signature]</i>
8	Smt.M. Usha Rani, H.O.D, Zoology, A.G. & S.G. Siddhartha College, Vuyyuru	Outside Expert	<i>[Signature]</i>
10	Sri.M. Lakshmi Prasad	Industrialist	
11	Kum.Payal, III B.Com	Alumnae	<i>[Signature]</i>
12	Kum.A.N. Durga, III B.Sc/ FMC	Alumnae	<i>[Signature]</i>

RESOLUTIONS


It is unanimously

1. Resolved that the members of the faculty have to prepare Self-Appraisal forms in the prescribed format given by CCE for Academic Audit to be conduct in the month of March and they have to produce information with proofs.
2. Resolved to renovate ICT Classrooms with the latest amenities such as projectors and sound systems.
3. To improve the number of placements by consulting HRs of various organizations and also to conduct job melas on the campus to increase the number of placements.
4. To handle extra classes for improving the standards of the students after regular college hours and also to uplift the disadvantaged students.
5. Up gradation of the library should be made by purchasing latest books on General knowledge and to update knowledge of both staff and students.

6. There is less number of MOUs in the departments. So they are to seek new and valid MOUs from industries to strengthen the college and industry relationships.
7. Students who participate in National Level Games & Sports are to be given incentives in marks & attendance as they cannot attend to the classes regularly due to their practice.
8. With the permission of the chair it is resolved to appoint qualified coach to maintain gymnasium.
9. Resolved to change the nomenclature of BA Computer Applications to BSC Computer Applications.
10. Resolved to build Vermi Compost plant on the campus.

Action taken report of resolutions of the meeting dated 13-10-2015

1. Self-appraisal forms are prepared by the staff in the month of March as per the norms of CCE.
2. ICT facility was enriched.
3. Job Melas are conducted on the campus.
4. Extra classes are taken to improve standards of the disadvantaged students after college hours.
5. Library is upgraded with the latest and General Knowledge books.
6. All the departments are advised to seek more MOUs.
7. Marks and attendance are given to the students who participated in national level games and sports.
8. The IQAC is strengthened by including more faculty to share the responsibilities.
9. Online feedback is taken.


(Dr. T. VIJAYA LAKSHMI)
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Dt: 8-06-2015

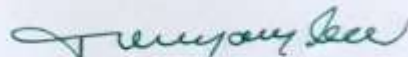
MEETING OF THE IQAC WITH STAFF

You are requested to attend the meeting of the IQAC of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada to be held at 3: 00 p.m. on 12-06-2015 in the Seminar Hall to transact the following items of the Agenda.

A G E N D A

To discuss

1. The formation of student IQAC.
2. Promoting research culture among student community.
3. The increase the number of students in various competitions conducted by other colleges.
4. Restructuring of syllabi.
5. Banning of Cell Phone usage on the campus.
6. The improvement of Physical facilities on the campus.
7. Any other item with the permission of the chair.


(Dr.T. VIJAYA LAKSHMI)
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MINUTES OF THE IQAC WITH STAFF

Minutes of the *IQAC Meeting with staff of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada-10* held at 3:00 p.m on 12-06-2015 in the college premises.

Members Present

1	Dr. T. Vijaya Lakshmi, Principal	- Chairperson	<i>[Signature]</i>
2	Dr.T. Rama Devi, H.O.D, Commerce	- Convenor	<i>[Signature]</i>
3	Dr. M. Nalini, H.O.D, English	Member	<i>[Signature]</i>
4	Dr.K. N. Vara Lakshmi, H.O.D, Applied Nutrition	Member	<i>[Signature]</i>
5	Smt. V. Bhagya Lakshmi, H.O.D, Botany	Member	<i>[Signature]</i>
6	Sri.Y. Chakradhara Rao,	Management Nominee	<i>[Signature]</i>
7	Dr.L. Anu Radha, Prof. V.R. Siddhartha Engineering College, Vijayawada	Outside Expert	<i>[Signature]</i>
8	Smt.M. Usha Rani, H.O.D, Zoology, A.G. & S.G. Siddhartha College, Vuyyuru	Outside Expert	<i>[Signature]</i>
9	Kum.Payal, III B.Com	Alumnae	<i>[Signature]</i>
10	Kum.A.N. Durga, III B.Sc/ FMC	Alumnae	<i>[Signature]</i>

RESOLUTIONS

It is unanimously

1. Resolved to form Student IQAC by involving III year and II year students to express their views on the facilities available and need for improvement.
2. The advanced learners are to be categorized separately and they have to be encouraged to take up research work.
3. The number of students who participate in State & National Level competitions must be increased and necessary support in all means will be given to them.
4. As per the APSCHE instructions, the syllabi is to be restructured from 2015-2016 onwards. They expressed their views to introduce subjects who are beneficial for them to fit in industries and job market.
5. To put Jammers on the college campus so that cell phone usage can be prevented.
6. Some of the Fans in the classrooms and Water Coolers need repair and they have to be repaired.
7. To conduct GST training classes to the III B.Com students to comprehend the subject better.
8. To provide the job training facility to the students to make them fit for the job market.

9. With the permission of the chair it is resolved to submit Annual Teaching plans by all the members of the teaching faculty within one week after the re-opening of the college.

Action taken report of resolutions of the meeting dated 12-06-2015

1. Student IQAC formed.
2. Advanced learners are categorised in the class.
3. The number of students who participate in state and national level competitions is increased and were provided financial support..
4. Need based clusters are introduced in the syllabi.
5. Fans and water coolers are kept in condition.
6. GST training classes are arranged to III B.Com students.
7. Staff members are submitting Annual Teaching plans within one week after the re-opening.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



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Dt: 13-05-2015

MEETING OF THE IQAC WITH ALUMNAE

You are requested to attend the meeting of the IQAC of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada to be held at 3: 00 p.m. on 15-05-2015 in the IQAC room to transact the following items of the Agenda.

A G E N D A

To discuss

- The timings of study hours.
- Coaching classes on the campus.
- Fee waivers.
- Conduct of old students' meetings.
- To provide Internet facility to the students.
- Any other with the permission of the chair.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



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MINUTES OF THE IQAC WITH ALUMNAE

Minutes of the *IQAC Meeting with Alumnae* of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada-10 held at 3:00 p.m on 15-05-2015 in the college premises.

Members Present

1	Dr. T. Vijaya Lakshmi, Principal	- Chairperson	<i>[Signature]</i>
2	Dr. T. Rama Devi, H.O.D, Commerce	- Convenor	<i>[Signature]</i>
3	Dr. M. Nalini, H.O.D, English	Member	<i>[Signature]</i>
4	Dr. K. N. Vara Lakshmi, H.O.D, Applied Nutrition	Member	<i>[Signature]</i>
5	Smt. V. Bhagya Lakshmi, H.O.D, Botany	Member	<i>[Signature]</i>
6	Sri. Y. Chakradhara Rao,	Management Nominee	<i>[Signature]</i>
7	Dr. L. Anu Radha, Prof. V.R. Siddhartha Engineering College, Vijayawada	Outside Expert	<i>[Signature]</i>
8	Smt. M. Usha Rani, H.O.D, Zoology, A.G. & S.G. Siddhartha College, Vuyyuru	Outside Expert	<i>[Signature]</i>
9	Kum. Payal, III B.Com	Alumnae	<i>[Signature]</i>
10	Kum. A.N. Durga, III B.Sc/ FMC	Alumnae	<i>[Signature]</i>

RESOLUTIONS

It is unanimously

1. Resolved to adjust the study hours within the college hours as students come from faraway places.
2. To provide on campus coaching to the students to appear for placements and also bank coaching classes for the students who appear for bank exams.
3. To provide financial support from the poor students aid fund to economically backward students.
4. To conduct Old students' Meets annually.
5. To provide free internet facility to the advanced learners to enhance knowledge and prepare for competitive exams.
6. With the permission of the chair it is resolved to provide awareness on self-employment programmes through Entrepreneur Development Cell to the outsiders.

Action taken report of resolutions of the meeting dated 15-05-2015

1. Study hours are assigned within the college hours by adjusting the regular timings.
2. Bank Coaching classes are arranged on the campus in the leisure hours.
3. Financial support is provided through Poor Student's Aid Fund to the economically backward students.
4. Free internet facility is provided to the students in the Computer lab and library.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



SRI DURGA MALLESWARA SIDDHARTHA MAHILA KALASALA: VIJAYAWADA

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Dt: 12-08-2014

MEETING OF THE IQAC

You are requested to attend the meeting of the IQAC of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada to be held at 3: 00 p.m. on 16-08-2014 in the IQAC room to transact the following items of the Agenda.

AGENDA

To discuss

1. The conduct of more seminars.
2. To provide research facility in the library.
3. The Office automation.
4. Library computerization.
5. The effective conduct of ODF & Swatch Bharat Programmes.
6. Improvement of Quality and Knowledge base of the students.
7. The usage of Smart Classrooms.
8. Any other item with the permission of the chairperson.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



SRI DURGA MALLESWARA SIDDHARTHA MAHILA KALASALA: VIJAYAWADA

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MINUTES OF THE IQAC

Minutes of the *IQAC Meeting of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada-10* held at 3:00 p.m on 16-08-2014 in the college premises.

Members Present

1	Dr. T. Vijaya Lakshmi, Principal	Chairperson	<i>[Signature]</i>
2	Dr.T. Rama Devi, H.O.D, Commerce	Convenor	<i>[Signature]</i>
3	Smt.M. Nalini, H.O.D, English	Member	<i>[Signature]</i>
4	Dr.K. N. Vara Lakshmi, H.O.D, Applied Nutrition	Member	<i>[Signature]</i>
5	Smt. V. Bhagya Lakshmi, H.O.D, Botany	Member	<i>[Signature]</i>
6	Sri.Y. Chakradhara Rao,	Management Nominee	<i>[Signature]</i>
7	Dr.L. Anu Radha, Prof. V.R. Siddhartha Engineering College, Vijayawada	Outside Expert	<i>[Signature]</i>
8	Smt.M. Usha Rani, H.O.D, Zoology, A.G. & S.G. Siddhartha College, Vuyyuru	Outside Expert	<i>[Signature]</i>
10	Sri.M. Lakshmi Prasad	Industrialist	
11	Kum.Payal, III B.Com	Alumnae	
12	Kum.A.N. Durga, III B.Sc/ FMC	Alumnae	<i>[Signature]</i>

RESOLUTIONS

It is unanimously

1. Resolved that all departments have to apply for seminars funded by UGC and other organizations to improve quality and discuss the latest trends in various fields.
2. Separate space is to be provided to the faculty in the library to pursue their research work without any disturbance and IQAC team and the Research wing of the college should collect information of Financial Support given by various funding agencies and information should be provided to all the faculty so as to facilitate them to apply and pursue research.
3. It is resolved to inform office staff to computerize student enrolment, allotment of scholarships and all financial statements.

4. Resolved to introduce NEWGEN software in the library for computerization.
5. Resolved to conduct special camps on ODF & Swatch Bharat Programmes by the students in the areas allotted without any suspension of classwork.
6. Advance learners are to be encouraged by assigning them live projects to improve their research capability.
7. To provide Smart Classrooms to the staff and they have to use Smart boards for their teaching.
8. With the permission of the chair it is resolved to start Animation Courses in the college.

Action taken report of resolutions of the meeting dated 16-08-2014

1. The members of the teaching Staff are encouraged to apply for UGC sponsored seminars.
2. A special wing is to be provided to the staff in the library to pursue their research work.
3. Student enrolment list and scholarships are computerised.
4. NEWGEN software is installed in the library.
5. Students are taken to the villages to conduct ODF and Swatch Bharath programmes after college hours.
6. Advanced learners are given special projects.
7. Orientation is given to the staff on how to use smart boards.
8. Soft skills are introduced in the curriculum.
9. Training Classes are conducted to the students for campus interviews.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



SRI DURGA MALLESWARA SIDDHARTHA MAHILA KALASALA: VIJAYAWADA
(An Autonomous college in the jurisdiction of Krishna University)

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A College with Potential for Excellence

Dt: 6-06-2014

MEETING OF THE IQAC WITH STAFF

You are requested to attend the meeting of the IQAC of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada to be held at 3: 00 P.M on 17-06-2014 in the Seminar Hall to transact the following items of the Agenda.

A G E N D A

To discuss

- The preparation of Academic Plans by individual members of the faculty.
- The affective implementation of ICT enabled education.
- The submission of the plan of the departmental activities for the academic year 2014-15.
- To improve research culture among students.
- Feasibility of Wi-Fi enabled campus.
- The conduct of Tutor Ward meetings.
- The revision of syllabus as suggested by APSICHE.
- Any other with the permission of the chair.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



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MINUTES OF THE IQAC WITH STAFF

Minutes of the *IQAC Meeting with staff of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada-10* held at 3:00 p.m on 17-06-2014 in the college premises.

Members Present

1	Dr. T. Vijaya Lakshmi, Principal	- Chairperson	
2	Dr. T. Rama Devi, H.O.D, Commerce	- Convenor	
3	Smt.M. Nalini, H.O.D, English	Member	
4	Dr.K. N. Vara Lakshmi, H.O.D, Applied Nutrition	Member	
5	Smt. V. Bhagya Lakshmi, H.O.D, Botany	Member	
6	Sri.Y. Chakradhara Rao,	Management Nominee	
7	Dr.L. Anu Radha, Prof. V.R. Siddhartha Engineering College, Vijayawada	Outside Expert	
8	Smt.M. Usha Rani, H.O.D, Zoology, A.G. & S.G. Siddhartha College, Vuyyuru	Outside Expert	
9	Kum.Payal, III B.Com	Alumnae	
10	Kum.A.N. Durga, III B.Sc/ FMC	Alumnae	

RESOLUTIONS

It is unanimously

1. It is resolved that Academic Plans are to be prepared and submitted immediately within 15 days after the re-opening of the college. Teaching notes and diaries are to be submitted every month by 5th after the review of the Heads of the Department.
2. As per the instructions of the Principal, the staff should plan the teaching and prepare well. They have to give up old traditional chalk & Talk method and follow the latest techniques and explanations through PPTs, use Smart Boards and the teaching must be learner centric.
3. Staff members are advised to study the syllabi suggested by APSCHE and accordingly they have to make necessary changes accordingly considering the latest trends and are also advised to introduce more job oriented courses.

4. It is resolved to make the campus the Wi-Fi enabled campus and to provide every department with computer and Internet facility to facilitate the departmental work.
5. Resolved to permit the staff to pursue research by availing study leave or adjusting their classwork.
6. All the departmental activities are to be planned in advance by the Heads of the Departments and they have to submit them in the 1st week of July.
7. Resolved to conduct State Level Science Fest in the month of December.
8. Resolved to arrange classes on Personality Development to the students to transform them in to wholesome personalities.

Action taken report of resolutions of the meeting dated 17-06-2014

1. All the staff members are informed to submit academic plans within fifteen days after the re-opening and teaching notes and diaries are to be submitted on the 5th of every month.
2. Instructed every staff member to prepare PPTs in their subjects.
3. Syllabi restructured as per APSCHE.
4. Wi- Fi facility is provided to the whole campus.
5. Staff permitted to avail study leave to pursue their research.
6. Organised State Level Science Fest.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



SRI DURGA MALLESWARA SIDDHARTHA MAHILA KALASALA: VIJAYAWADA
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Dt: 15-05-2014

MEETING OF THE IQAC WITH ALUMNAE

You are requested to attend the meeting of the IQAC of Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada to be held at 3: 00 P.M on 19-05-2014 in the IQAC room to transact the following items of the Agenda.

AGENDA

To discuss

1. Class room teaching of the faculty and to get suggestions.
2. To request alumnae to visit the college frequently to motivate the students.
3. To collect opinions on the non-teaching staff.
4. The restructuring of the syllabus in all courses.
5. Any other suggestions with the permission of the chair.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL



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MINUTES OF THE IQAC WITH ALUMNAE

Minutes of the *IQAC Meeting with Alumnae* Sri Durga Malleswara Siddhartha Mahila Kalasala, Vijayawada-10 held at 3:00 p.m on 19-05-2014 in the college premises.

Members Present

1	Dr. T. Vijaya Lakshmi, Principal	- Chairperson	<i>[Signature]</i>
2	Dr.T. Rama Devi, H.O.D, Commerce	- Convenor	<i>[Signature]</i>
3	Smt.M. Nalini, H.O.D, English	Member	<i>[Signature]</i>
4	Dr.K. N. Vara Lakshmi, H.O.D, Applied Nutrition	Member	<i>[Signature]</i>
5	Smt. V. Bhagya Lakshmi, H.O.D, Botany	Member	<i>[Signature]</i>
6	Sri.Y. Chakradhara Rao,	Management Nominee	<i>[Signature]</i>
7	Dr.L. Anu Radha, Prof. V.R. Siddhartha Engineering College, Vijayawada	Outside Expert	<i>[Signature]</i>
8	Smt.M. Usha Rani, H.O.D, Zoology, A.G. & S.G. Siddhartha College, Vuyyuru	Outside Expert	<i>[Signature]</i>
9	Kum.Payal, III B.Com	Alumnae	<i>[Signature]</i>
10	Kum.A.N. Durga, III B.Sc/ FMC	Alumnae	<i>[Signature]</i>

RESOLUTIONS

It is unanimously

1. Resolved to Alumnae opined that some of the teachers are teaching fast and they have to teach slowly. They also felt that some of the teachers are teaching with low voice. They also suggested for strengthening ICT learning.
2. They expressed that Alumnae will visit the college at least once in six months when they are free. They also said that they will contribute something to the college either in cash or kind to the needy students.
3. They expressed that they should be given permission to share their industrial job experiences to motivate the students.
4. They said that the needs of the job market must be taken in to consideration while re-structuring the syllabus.

5. They said that some members of the non-teaching staff are not responding properly to their queries so they should be checked and corrected.
6. They appreciated that the information regarding scholarships are provided from time to time by the office and good support is extended to the students.
7. With the permission of the chairperson it is suggested that the students who are interested in photography are to be encouraged by giving opportunity on special occasions.
8. Resolved to arrange ICET coaching to the students of Final Year.

Action taken report of resolutions of the meeting dated 19-05-2014

1. Teachers are given proper instructions to improve their teaching methods.
2. An appeal has been sent to the alumnae to visit the college as per the convenience.
3. Alumnae were given permission to share their job experiences and motivate the students.
4. Syllabus has been restructured as per the needs of the job market.
5. Non-teaching staff are advised to be polite with the students.
6. To encourage the photography interested students are given opportunity to take photos during the college functions.


(Dr.T. VIJAYA LAKSHMI)
PRINCIPAL